

Parks Division

Agency Overview

Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources, and recreational opportunities, improving connectivity and ensuring equitable access to quality park amenities while investing in our natural environment.

Agency Overview

The Agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. The goal of the Division is a safe, accessible, affordable and equitable park system. The Parks Division will advance this goal by managing and maintaining park-owned facilities and planning for future park investment.

2021 Budget Highlights

The 2021 Executive Budget:

- Proposes \$196,600 (or 1.0%) in reductions to the Park Division's budget. These reductions include:
 - Delaying hiring of the Olbrich Botanical Gardens Facility Maintenance Worker and reduces Olbrich Botanical Gardens laborer hours (Reduction: \$40,256).
 - Delaying hiring of Community Services Manager until midway through 2021 (Reduction: \$50,286).
 - Reducing maintenance services to the State Street Mall Concourse (Reduction: \$45,772).
 - Reducing funding for lifeguards at beaches (Reduction: \$38,000).
 - Reducing funding for Parks Maintenance and Facilities financial interns and conferences (Reduction: \$13,000).
 - Reducing funding for updating pavement ratings and the Parks facility database (Reduction: \$9,293).

Parks**Function:****Public Works***Budget Overview*

Agency Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| General | 13,828,427 | 14,736,923 | 14,867,723 | 16,188,990 | 15,539,382 |
| Other Restricted | 4,845,318 | 391,050 | - | 376,050 | 376,050 |
| Permanent | 430,793 | 343,400 | - | 312,400 | 312,400 |
| TOTAL | \$ 19,104,538 | \$ 15,471,373 | \$ 14,867,723 | \$ 16,877,440 | \$ 16,227,832 |

Agency Budget by Service

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Community Recreation Services | 979,393 | 1,259,468 | 1,311,261 | 1,290,029 | 1,207,852 |
| Olbrich Botanical Gardens | 880,495 | 1,125,579 | 1,297,773 | 1,508,577 | 1,426,106 |
| Park Maintenance & Forestry | 16,118,102 | 11,827,596 | 11,070,899 | 12,582,614 | 12,293,731 |
| Planning & Development | 749,546 | 800,711 | 734,715 | 1,037,351 | 838,045 |
| Warner Park & Community Center | 377,001 | 458,018 | 453,077 | 458,868 | 462,097 |
| TOTAL | \$ 19,104,538 | \$ 15,471,373 | \$ 14,867,723 | \$ 16,877,440 | \$ 16,227,832 |

Agency Budget by Major-Revenue

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Intergov Revenues | (85,029) | (87,500) | (87,500) | (93,000) | (93,000) |
| Charges For Services | (1,329,785) | (1,444,900) | (654,212) | (1,435,670) | (1,435,670) |
| Licenses & Permits | (41,307) | (48,000) | (38,585) | (48,000) | (48,000) |
| Fine & Forfeiture | (536,273) | (762,000) | (716,280) | (773,000) | (727,229) |
| Investments & Other Contributions | (60,121) | (122,000) | 10 | (115,000) | (115,000) |
| Misc Revenue | (67,893) | (53,200) | (21,221) | (52,500) | (52,500) |
| Other Financing Source | (53,400) | (45,800) | (47,895) | (45,800) | (45,800) |
| Transfer In | (4,275,837) | (526,500) | (202,492) | (201,500) | (201,500) |
| TOTAL | \$ (6,449,646) | \$ (3,089,900) | \$ (1,768,176) | \$ (2,764,470) | \$ (2,718,699) |

Agency Budget by Major-Expenses

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Salaries | 11,431,350 | 10,307,978 | 9,110,903 | 10,643,796 | 10,123,961 |
| Benefits | 3,533,528 | 2,761,050 | 2,722,120 | 2,929,856 | 2,932,043 |
| Supplies | 1,207,774 | 984,335 | 915,336 | 1,026,258 | 1,002,858 |
| Purchased Services | 1,898,001 | 2,015,592 | 1,838,282 | 1,965,224 | 1,923,689 |
| Debt & Other Financing | 273,946 | 146,560 | - | 115,327 | 112,863 |
| Inter Depart Charges | 2,508,568 | 2,049,258 | 2,049,258 | 2,634,949 | 2,524,617 |
| Transfer Out | 4,701,016 | 296,500 | - | 326,500 | 326,500 |
| TOTAL | \$ 25,554,184 | \$ 18,561,273 | \$ 16,635,899 | \$ 19,641,910 | \$ 18,946,531 |

Parks

Function: Public Works

Service Overview

Service: Community Recreation Services

Citywide Element: Culture and Character

Service Description

This service is responsible for programming, volunteers, aquatics, rangers, permits, and community events. This service includes City-provided services as well as regulating private and non-profit services and events. The goal of the service is a safe, accessible, affordable, and equitable park system.

Major Budget Changes

- Increases anticipated contract costs for portable toilets, pool chemicals, and concessions (\$6,700).
- Delays hiring of Community Services Manager position until 7/12/21 (\$50,300).
- Reduces funding for lifeguards at beaches (\$38,000).
- 2020 Projection data does not include other fund expenditures.

Activities Performed by this Service

- Facility Rental: Manage Park reservations, permits and usage for athletic, recreational, cultural, musical, culinary, and other event purposes.
- Pool and Beaches: Provide access and lifeguard service to beaches and the community pool and manage beach, pool, and splash park usage for the community.
- Programs: Oversee recreational programming for all residents, including Ride the Drive, Hayrides, Learn to Series, Sina Davis Movies in the Park, and other park-sponsored events.

Service Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| General | 979,393 | 1,259,468 | 1,311,261 | 1,290,029 | 1,207,852 |
| Other-Expenditures | - | - | - | - | - |
| TOTAL | \$ 979,393 | \$ 1,259,468 | \$ 1,311,261 | \$ 1,290,029 | \$ 1,207,852 |

Service Budget by Account Type

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (1,049,152) | (1,012,050) | (446,226) | (1,022,620) | (1,022,620) |
| Personnel | 1,737,859 | 1,934,680 | 1,452,216 | 1,951,198 | 1,872,961 |
| Non-Personnel | 226,019 | 260,270 | 228,702 | 266,521 | 266,216 |
| Agency Charges | 64,667 | 76,568 | 76,568 | 94,930 | 91,295 |
| TOTAL | \$ 979,393 | \$ 1,259,468 | \$ 1,311,261 | \$ 1,290,029 | \$ 1,207,852 |

Parks**Function:****Public Works***Service Overview***Service:** Olbrich Botanical Gardens**Citywide Element:** Culture and Character*Service Description*

This service oversees all operations at Olbrich Botanical Gardens. The City works in partnership with the Olbrich Botanical Society to provide a well-maintained facility that includes 16 acres of gardens and a diverse array of educational programming. The goal of the service is to provide a quality and well-maintained public garden, learning center, and conservatory.

Major Budget Changes

- Increases reimbursement from UW-Madison for the Horticulturist position that maintains the Thai Pavilion (\$5,500).
- Delays hiring of the Olbrich Botanical Gardens Facility Maintenance Worker until 7/12/21 (\$34,200).
- Reduces Olbrich Botanical Gardens laborer hours for outdoor gardens by 365 hours reducing the schedule for mowing, mulching, tree planting, and related activities. Staff indicate that this delay could impact the tasks noted above, but that the magnitude of the delay depends on weather, volunteer availability, and horticulturist plans, among other factors. (\$6,100)

Activities Performed by this Service

- Native Plant Conservation: Maintain sustainable design and plant collections hardy to the American Midwest for study, enjoyment, and public benefit.
- Community Programs: Nourish, share, and interpret the gardens as well as managing facility rentals and the Bolz Conservatory admissions program.
- Exotic Plant Conservation: Maintain plant collections native to the world's tropical forests for study, enjoyment, and public benefit.

Service Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| General | 880,495 | 1,125,579 | 1,297,773 | 1,508,577 | 1,426,106 |
| Other-Expenditures | - | - | - | - | - |
| TOTAL | \$ 880,495 | \$ 1,125,579 | \$ 1,297,773 | \$ 1,508,577 | \$ 1,426,106 |

Service Budget by Account Type

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue | (651,913) | (614,000) | (199,957) | (294,500) | (294,500) |
| Personnel | 1,185,796 | 1,325,990 | 1,199,434 | 1,381,322 | 1,304,144 |
| Non-Personnel | 309,634 | 359,130 | 243,837 | 368,265 | 364,995 |
| Agency Charges | 36,978 | 54,459 | 54,459 | 53,490 | 51,467 |
| TOTAL | \$ 880,495 | \$ 1,125,579 | \$ 1,297,773 | \$ 1,508,577 | \$ 1,426,106 |

Parks**Function:****Public Works***Service Overview***Service:** Park Maintenance & Forestry**Citywide Element:** Green and Resilient*Service Description*

This service is responsible for the maintenance of all park facilities, open spaces and parkland, dog parks, and disc golf courses. Specific functions of this service include (1) general park maintenance, (2) facilities maintenance, (3) conservation park maintenance, (4) Mall/Concourse park maintenance, (5) park construction, and (6) the operation of the Forest Hill Cemetery. The goal of the service is a well-maintained and well-used park system.

Major Budget Changes

- Increases hourly wages and benefits for Park maintenance (\$29,000) based on trends in staffing needs.
- Reduces Mall Concourse services including: seasonal flower planter program, delays snow removal, reduces sidewalk washing, and suspends decorative fountain operations. The total savings from these reductions is \$80,600; the City's share of the proposed savings is \$45,800.
- Reduces funding for finance interns, supplies, and conferences (\$13,000).

Activities Performed by this Service

- **Maintain Parks Infrastructure:** Maintain parks buildings, pool, splash pads, refuse/recycling management, amenities, electrical and plumbing needs throughout the systems. Amenities include playgrounds, sport courts, athletic fields, drinking fountains, beaches, field lighting, irrigation, and ice rinks as well as snow removal from streets, bike paths, bus stops, sidewalks and parking lots. Other infrastructure includes year-round maintenance of Mall Concourse Maintenance Service area.
- **Land Stewardship:** Maintain general parkland and conservation areas and other city-owned property and manage turf on medians and other city-owned property.

Service Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| General | 10,841,991 | 11,093,146 | 11,070,899 | 11,894,164 | 11,605,281 |
| Other-Expenditures | 5,276,111 | 734,450 | - | 688,450 | 688,450 |
| TOTAL | \$ 16,118,102 | \$ 11,827,596 | \$ 11,070,899 | \$ 12,582,614 | \$ 12,293,731 |

Service Budget by Account Type

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Revenue | (4,547,924) | (1,183,150) | (1,043,141) | (1,194,550) | (1,148,779) |
| Personnel | 10,894,208 | 8,502,858 | 8,118,632 | 8,715,660 | 8,547,937 |
| Non-Personnel | 7,385,788 | 2,613,609 | 2,101,129 | 2,604,662 | 2,541,650 |
| Agency Charges | 2,386,030 | 1,894,279 | 1,894,279 | 2,456,842 | 2,352,923 |
| TOTAL | \$ 16,118,102 | \$ 11,827,596 | \$ 11,070,899 | \$ 12,582,614 | \$ 12,293,731 |

Parks

Function: Public Works

Service Overview

Service: Planning & Development

Citywide Element: Culture and Character

Service Description

This service is responsible for all park planning, design, and construction of park improvements for over 6,000 acres of parks and open space in the City's park system. Specific functions of this service include (1) developing the Capital Improvement Plan for the parks system, (2) assessing and managing park impact fees on new residential development, (3) maintaining data on park inventory, and (4) preparing the five-year Park and Open Space Plan that is required by the Wisconsin Department of Natural Resources. The goal of the service is a quality, equitably planned and developed park system.

Major Budget Changes

- Reduces the hourly budget for updating pavement ratings and maintaining the Parks facility database (\$9,300).
- Personnel adjustments between Agency Request and Executive reflect updates to how staff costs are allocated between the operating and capital budget. The allocations included in the Executive Budget are consistent with assumptions used in the 2020 Adopted Budget.

Activities Performed by this Service

- Capital Improvement Program: Prepare the capital improvement program for Parks and complete projects in the capital budget each year.
- Planning: Develop park master plans and park policies, participate in City Planning efforts, manage and coordinate requests for use of parkland including Temporary Land Use permits, and participate on Neighborhood Resource Teams.
- Development Review: Review development designs and plans to assess park impact fees, including evaluating potential parkland dedication and coordinating with developers regarding phasing and potential park development.
- Land Records Management: Maintain accurate records for city land administered by Parks and coordinate and maintain Diggers Hotline information and utility marking in parks.

Service Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| General | 749,546 | 800,711 | 734,715 | 1,037,351 | 838,045 |
| Other-Expenditures | - | - | - | - | - |
| TOTAL | \$ 749,546 | \$ 800,711 | \$ 734,715 | \$ 1,037,351 | \$ 838,045 |

Service Budget by Account Type

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| Revenue | (1,650) | (6,500) | (1,700) | (1,500) | (1,500) |
| Personnel | 684,638 | 743,623 | 657,427 | 974,502 | 775,689 |
| Non-Personnel | 57,545 | 54,970 | 70,369 | 51,310 | 51,310 |
| Agency Charges | 9,013 | 8,618 | 8,618 | 13,039 | 12,546 |
| TOTAL | \$ 749,546 | \$ 800,711 | \$ 734,715 | \$ 1,037,351 | \$ 838,045 |

Parks**Function: Public Works***Service Overview***Service:** Warner Park & Community Center**Citywide Element:** Neighborhoods and Housing*Service Description*

This service oversees operations at Warner Park Community Recreation Center (WPCRC), a 31,750 square foot community recreational facility serving youth, families, and senior citizens through a variety of recreation and social services. The goal of the service is to provide an indoor facility for the Northside and provide multi-generational programming to support all members of the community.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Facility Maintenance and Rental: Maintain and make various spaces within WCPRC available for use and rent to the community for meetings, classes, parties, weddings, and catering various other uses.
- Programming: Provide programming for individuals of all ages and abilities through private, public and other partnerships including teen activities, after-school, family fun night, and various recreational, social, and cultural programs that reach some of the community's most vulnerable populations.

Service Budget by Fund

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| General | 377,001 | 458,018 | 453,077 | 458,868 | 462,097 |
| Other-Expenditures | - | - | - | - | - |
| TOTAL | \$ 377,001 | \$ 458,018 | \$ 453,077 | \$ 458,868 | \$ 462,097 |

Service Budget by Account Type

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue | (199,007) | (274,200) | (77,152) | (251,300) | (251,300) |
| Personnel | 462,378 | 561,876 | 405,313 | 550,969 | 555,272 |
| Non-Personnel | 101,751 | 155,008 | 109,581 | 142,551 | 141,739 |
| Agency Charges | 11,879 | 15,334 | 15,334 | 16,648 | 16,386 |
| TOTAL | \$ 377,001 | \$ 458,018 | \$ 453,077 | \$ 458,868 | \$ 462,097 |

ParksFunction: **Public Works***Line Item Detail*Agency Primary Fund: **General**

Intergovernmental Revenue

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Local Revenues Operating | (85,029) | (87,500) | (87,500) | (93,000) | (93,000) |
| TOTAL | \$ (85,029) | \$ (87,500) | \$ (87,500) | \$ (93,000) | \$ (93,000) |

Charges for Service

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|-----------------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|
| Parks Use Charges | (91,159) | (60,000) | (4,744) | (60,000) | (60,000) |
| Boat Launch | (206,251) | (225,000) | (203,159) | (225,000) | (225,000) |
| Catering Concessions | (148,220) | (189,650) | (124,875) | (189,650) | (189,650) |
| Facility Rental | (330,613) | (438,600) | (113,297) | (431,670) | (431,670) |
| Admissions | (311,480) | (267,000) | (148,228) | (297,000) | (297,000) |
| Lessons | (82,535) | (72,600) | (1,133) | (72,600) | (72,600) |
| Program Revenue | (96) | (37,000) | (12,021) | (5,100) | (5,100) |
| Memberships | (42,502) | (45,000) | (6,864) | (45,000) | (45,000) |
| Reimbursement Of Expense | (116,915) | (109,200) | (39,716) | (108,800) | (108,800) |
| Service Charges Commissions | (13) | (850) | (175) | (850) | (850) |
| TOTAL | \$ (1,329,785) | \$ (1,444,900) | \$ (654,212) | \$ (1,435,670) | \$ (1,435,670) |

Licenses & Permits

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|---------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Other Permits | (41,307) | (48,000) | (38,585) | (48,000) | (48,000) |
| TOTAL | \$ (41,307) | \$ (48,000) | \$ (38,585) | \$ (48,000) | \$ (48,000) |

Fine Forfeiture & Assessments

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Spec Assessments Service | (536,273) | (762,000) | (716,280) | (773,000) | (727,229) |
| TOTAL | \$ (536,273) | \$ (762,000) | \$ (716,280) | \$ (773,000) | \$ (727,229) |

Investments & Contributions

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|---------------------------|--------------------|---------------------|----------------|---------------------|---------------------|
| Contributions & Donations | (60,121) | (122,000) | 10 | (115,000) | (115,000) |
| TOTAL | \$ (60,121) | \$ (122,000) | \$ 10 | \$ (115,000) | \$ (115,000) |

Misc Revenue

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Miscellaneous Revenue | (67,893) | (53,200) | (21,221) | (52,500) | (52,500) |
| TOTAL | \$ (67,893) | \$ (53,200) | \$ (21,221) | \$ (52,500) | \$ (52,500) |

Other Finance Sources

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Trade In Allowance | (53,400) | (45,800) | (47,895) | (45,800) | (45,800) |
| TOTAL | \$ (53,400) | \$ (45,800) | \$ (47,895) | \$ (45,800) | \$ (45,800) |

Transfer In

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|--------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Transfer In From Grants | (192,424) | - | - | - | - |
| Transfer In From Other Restric | (3,883,275) | (325,000) | - | - | - |
| Transfer In From Permanent | (187,901) | (201,500) | (190,255) | (201,500) | (201,500) |
| Transfer In From Insurance | (12,237) | - | (12,237) | - | - |
| TOTAL | \$ (4,275,837) | \$ (526,500) | \$ (202,492) | \$ (201,500) | \$ (201,500) |

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Salaries

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|----------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|
| Permanent Wages | 9,567,326 | 8,308,558 | 7,929,544 | 8,761,742 | 8,434,784 |
| Salary Savings | - | (190,782) | - | (190,782) | (315,127) |
| Pending Personnel | - | 307,665 | - | 152,348 | 152,348 |
| Premium Pay | 52,101 | 55,700 | 27,168 | 57,510 | 57,510 |
| Workers Compensation Wages | 36,730 | - | 48,692 | - | - |
| Compensated Absence | 73,790 | 80,000 | 3,038 | 82,600 | 82,600 |
| Hourly Wages | 1,473,291 | 1,464,138 | 1,093,094 | 1,511,726 | 1,443,194 |
| Overtime Wages Permanent | 111,679 | 143,245 | - | 147,900 | 147,900 |
| Overtime Wages Hourly | 4,980 | 5,000 | 5,961 | 5,000 | 5,000 |
| Election Officials Wages | 766 | 600 | 3,404 | 600 | 600 |
| TOTAL | \$ 11,320,663 | \$ 10,174,125 | \$ 9,110,903 | \$ 10,528,645 | \$ 10,008,810 |

Benefits

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Comp Absence Escrow | 124,773 | - | 56,833 | - | - |
| Health Insurance Benefit | 1,725,796 | 1,417,907 | 1,466,914 | 1,525,677 | 1,573,176 |
| Wage Insurance Benefit | 35,193 | 27,339 | 43,944 | 31,806 | 31,769 |
| Health Insurance Retiree | 43 | - | - | - | - |
| WRS | 662,865 | 560,829 | 502,431 | 586,448 | 564,373 |
| FICA Medicare Benefits | 831,856 | 623,971 | 570,983 | 647,586 | 621,922 |
| Licenses & Certifications | 483 | - | 386 | - | - |
| Post Employment Health Plans | 111,549 | 89,467 | 80,629 | 89,467 | 89,467 |
| TOTAL | \$ 3,492,557 | \$ 2,719,513 | \$ 2,722,120 | \$ 2,880,984 | \$ 2,880,707 |

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Supplies

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|-----------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| Purchasing Card Unallocated | - | - | 3,288 | - | - |
| Office Supplies | 16,183 | 16,300 | 14,383 | 15,050 | 15,050 |
| Copy Printing Supplies | 34,794 | 32,700 | 29,114 | 32,893 | 31,493 |
| Furniture | 9,755 | 9,000 | 3,280 | 3,200 | 3,200 |
| Hardware Supplies | 16,241 | 6,500 | 10,740 | 6,900 | 6,900 |
| Software Lic & Supplies | 12,978 | 1,000 | 1,210 | 1,000 | 1,000 |
| Postage | 46,931 | 37,000 | 38,951 | 38,000 | 38,000 |
| Program Supplies | 6,267 | 31,800 | 8,236 | 33,800 | 33,800 |
| Books & Subscriptions | 924 | - | 682 | - | - |
| Work Supplies | 172,771 | 107,055 | 129,535 | 132,455 | 132,455 |
| Janitorial Supplies | 49,336 | 56,500 | 56,008 | 56,500 | 56,500 |
| Medical Supplies | 1,812 | 1,500 | 2,262 | 1,500 | 1,500 |
| Safety Supplies | 26,415 | 23,300 | 25,077 | 19,700 | 19,700 |
| Snow Removal Supplies | 21,522 | 10,000 | 16,793 | 10,000 | 10,000 |
| Uniform Clothing Supplies | 18,078 | 24,200 | 22,894 | 21,650 | 21,650 |
| Food And Beverage | 2,594 | 6,300 | 4,228 | 6,400 | 6,400 |
| Building | 314 | - | 1,253 | - | - |
| Building Supplies | 54,940 | 84,600 | 69,570 | 80,100 | 80,100 |
| HVAC Supplies | 21,075 | 14,000 | 17,026 | 11,000 | 11,000 |
| Plumbing Supplies | 4,836 | 6,000 | 7,049 | 6,000 | 6,000 |
| Landscaping Supplies | 72,362 | 80,800 | 66,287 | 66,550 | 66,550 |
| Trees Shrubs Plants | 15,383 | 22,300 | 22,351 | 81,500 | 63,500 |
| Fertilizers And Chemicals | 258,945 | 47,150 | 31,896 | 48,510 | 48,510 |
| Machinery And Equipment | 85,459 | 71,430 | 81,263 | 88,430 | 84,430 |
| Equipment Supplies | 171,342 | 187,500 | 208,660 | 167,500 | 167,500 |
| Tires | 2,505 | 5,000 | 6,270 | 5,000 | 5,000 |
| Gasoline | 460 | 1,200 | 1,312 | 600 | 600 |
| Diesel | 302 | 1,200 | 1,414 | 500 | 500 |
| Propane Gas | 4,482 | 15,100 | 6,834 | 15,100 | 15,100 |
| Oil | 7,528 | 4,900 | 7,911 | 4,900 | 4,900 |
| Inventory | 31,722 | 42,000 | 19,562 | 42,320 | 42,320 |
| TOTAL | \$ 1,168,257 | \$ 946,335 | \$ 915,336 | \$ 997,058 | \$ 973,658 |

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Purchased Services

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Natural Gas | 114,163 | 112,700 | 178,528 | 112,700 | 112,700 |
| Electricity | 464,833 | 443,095 | 397,738 | 439,095 | 439,095 |
| Water | 429,399 | 474,347 | 425,907 | 469,247 | 469,247 |
| Stormwater | 292,065 | 287,000 | 293,565 | 287,000 | 287,000 |
| Telephone | 13,316 | 23,330 | 26,451 | 29,110 | 17,675 |
| Cellular Telephone | 13,379 | 12,560 | 11,724 | 13,110 | 13,110 |
| Systems Comm Internet | 4,582 | 4,400 | 4,700 | 4,400 | 4,400 |
| Building Improv Repair Maint | 18,753 | 26,000 | 38,687 | 25,000 | 25,000 |
| Waste Disposal | 15,776 | - | 20,186 | - | - |
| Pest Control | 4,228 | 5,770 | 3,716 | 4,770 | 4,770 |
| Elevator Repair | 3,518 | 4,000 | 3,166 | 5,000 | 5,000 |
| Facility Rental | 42,456 | 6,000 | 16,989 | 6,000 | 6,000 |
| Custodial Bldg Use Charges | 70,553 | 77,474 | 77,474 | 77,474 | 77,474 |
| Landfill | 31,845 | 50,000 | 15,528 | 50,000 | 50,000 |
| Grounds Improv Repair Maint | 6,779 | - | - | - | - |
| Landscaping | 26,888 | 27,300 | 27,005 | 500 | 500 |
| Office Equipment Repair | 119 | - | - | - | - |
| Equipment Mntc | 31,333 | 32,660 | 33,000 | 32,660 | 32,660 |
| System & Software Mntc | 24,654 | 50,140 | 30,548 | 46,197 | 46,197 |
| Rental Of Equipment | 66,054 | 94,350 | 100,981 | 99,550 | 99,550 |
| Sidewalk Mntc | 5,717 | - | - | - | - |
| Recruitment | 2,893 | 4,000 | 2,228 | 4,000 | 4,000 |
| Mileage | 6,427 | 1,800 | 3,274 | 2,200 | 2,200 |
| Conferences & Training | 28,862 | 24,860 | 8,000 | 30,280 | 18,180 |
| Memberships | 10,974 | 9,650 | 13,010 | 9,450 | 9,450 |
| Uniform Laundry | 876 | 2,150 | 1,185 | 2,150 | 2,150 |
| Bank Services | 88 | - | 60 | 30 | 30 |
| Credit Card Services | 1,111 | 960 | 1,141 | 910 | 910 |
| Storage Services | 594 | 630 | 584 | 630 | 630 |
| Consulting Services | 570 | 1,000 | 4,336 | 1,800 | 1,800 |
| Advertising Services | 3,007 | 5,100 | 1,090 | 3,600 | 3,600 |
| Printing Services | 2,212 | 500 | 500 | 1,180 | 1,180 |
| Engineering Services | 28,827 | 30,000 | 31,800 | 33,340 | 33,340 |
| Investigative Services | 378 | - | - | - | - |
| Security Services | 4,524 | 6,908 | 6,042 | 7,108 | 7,108 |
| Program Services | 608 | 9,800 | 471 | 9,800 | 9,800 |
| Other Services & Expenses | 48,377 | 84,058 | 40,914 | 82,483 | 64,483 |
| Comm Agency Contracts | 16,655 | 21,000 | 16,655 | 17,000 | 17,000 |
| Permits & Licenses | 3,936 | 4,050 | 1,101 | 4,050 | 4,050 |
| TOTAL | \$ 1,841,326 | \$ 1,937,592 | \$ 1,838,282 | \$ 1,911,824 | \$ 1,870,289 |

Inter-Departmental Charges

| | 2019 Actual | 2020 Adopted | 2020 Projected | 2021 Request | 2021 Executive |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| ID Charge From Engineering | 14,111 | 14,111 | 14,111 | 14,111 | 14,111 |
| ID Charge From Fleet Services | 2,050,135 | 1,668,724 | 1,668,724 | 2,200,116 | 2,089,784 |
| ID Charge From Traffic Eng | 28,423 | 22,424 | 22,424 | 22,424 | 22,424 |
| ID Charge From Insurance | 118,213 | 137,532 | 137,532 | 144,675 | 144,675 |
| ID Charge From Workers Comp | 244,386 | 206,467 | 206,467 | 253,623 | 253,623 |
| TOTAL | \$ 2,455,268 | \$ 2,049,258 | \$ 2,049,258 | \$ 2,634,949 | \$ 2,524,617 |

Parks Division

Function: Public Works

Position Summary

| Classification | CG | 2020 Adopted Budget | | 2021 Budget | | | |
|----------------------------|----|---------------------|-----------|-------------|-----------|-----------|-----------|
| | | Adopted | | Request | | Executive | |
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| ACCOUNTANT 3-18 | 18 | 1.00 | 89,368 | 1.00 | 90,260 | 1.00 | 90,260 |
| ACCT CLERK 3-20 | 20 | 1.00 | 53,952 | 1.00 | 54,491 | 1.00 | 54,491 |
| ADMIN ASST-20 | 20 | 1.00 | 68,905 | 1.00 | 69,594 | 1.00 | 69,594 |
| ADMIN CLK 1-20 | 20 | 4.00 | 218,432 | 4.00 | 220,614 | 4.00 | 220,614 |
| ADMIN CLK 1-20 PT | 20 | 0.60 | 31,296 | 0.60 | 31,608 | 0.60 | 31,608 |
| ADMIN SUPV-18 | 17 | 1.00 | 64,211 | 1.00 | 64,853 | 1.00 | 64,853 |
| ARBORIST 1-16 | 16 | 4.00 | 232,302 | 2.00 | 122,166 | 2.00 | 122,166 |
| ARBORIST 2-16 | 16 | 1.00 | 68,555 | 1.00 | 69,240 | 1.00 | 69,240 |
| ASST PKS SUPERINTENDENT-18 | 18 | 2.00 | 240,016 | 2.00 | 242,415 | 2.00 | 242,415 |
| BOTANICAL CENTER DIR-18 | 18 | 1.00 | 108,690 | 1.00 | 109,776 | 1.00 | 109,776 |
| CARPENTER-71 | 71 | 2.00 | 143,503 | 2.00 | 144,937 | 2.00 | 144,937 |
| CEMETERY OPRS LDWKR-16 | 16 | 1.00 | 68,076 | 1.00 | 68,756 | 1.00 | 68,756 |
| CONS CURATOR ASST-16 | 16 | 1.00 | 58,909 | 1.00 | 59,498 | 1.00 | 59,498 |
| CONS RESOURCE SUPV-18 | 18 | 1.00 | 79,697 | 1.00 | 80,493 | 1.00 | 80,493 |
| CONSERVATION TECH-16 | 16 | 2.00 | 127,228 | 2.00 | 128,500 | 2.00 | 128,500 |
| CUSTODIAL WKR 1-16 | 16 | 1.00 | 42,813 | 1.00 | 43,241 | 1.00 | 43,241 |
| ELECTRICIAN FOREPERS-71 | 71 | 1.00 | 84,556 | 1.00 | 85,401 | 1.00 | 85,401 |
| ENGINEER 3-18 | 18 | 1.00 | 92,873 | 1.00 | 93,801 | 1.00 | 93,801 |
| EQPT OPR 2-16 | 16 | 3.00 | 180,462 | 3.00 | 182,265 | 3.00 | 182,265 |
| EQPT OPR 3-16 | 16 | 4.00 | 269,278 | 4.00 | 271,969 | 4.00 | 271,969 |
| FACILITY MAINT WKR-16 | 16 | 3.00 | 175,310 | 3.00 | 177,062 | 3.00 | 177,062 |
| GARDENER-16 | 16 | 6.00 | 289,002 | 6.00 | 291,889 | 6.00 | 291,889 |
| GARDENER-LEAD-16 | 16 | 1.00 | 68,555 | 1.00 | 69,240 | 1.00 | 69,240 |
| HORTICULTURE SUPV-18 | 18 | 1.00 | 89,260 | 1.00 | 90,152 | 1.00 | 90,152 |
| HORTICULTURIST-16 | 16 | 1.00 | 63,488 | 1.00 | 64,122 | 1.00 | 64,122 |
| LANDSCAPE ARCHITECT 2-18 | 18 | 1.00 | 72,903 | 1.00 | 73,632 | 1.00 | 73,632 |
| LANDSCAPE ARCHITECT 3-18 | 18 | 2.00 | 183,117 | 2.00 | 184,947 | 2.00 | 184,947 |
| LANDSCAPE ARCHITECT 4-18 | 18 | 1.00 | 99,102 | 1.00 | 100,093 | 1.00 | 100,093 |
| LANDSCAPE CONSTR SUP-18 | 18 | 1.00 | 83,682 | 1.00 | 84,518 | 1.00 | 84,518 |
| MAINT MECH 2-16 | 16 | 2.00 | 131,630 | 2.00 | 132,946 | 2.00 | 132,946 |
| MAINT PAINTER-16 | 16 | 1.00 | 65,650 | 1.00 | 66,305 | 1.00 | 66,305 |
| NEW POSITION | 18 | 1.00 | 72,903 | 1.00 | 73,632 | 1.00 | 73,632 |
| OLBR FAC/VOL COORD-18 | 18 | 1.00 | 70,740 | 1.00 | 71,447 | 1.00 | 71,447 |
| PARKS SUPT-21 | 21 | 1.00 | 147,010 | 1.00 | 148,480 | 1.00 | 148,480 |
| PARKS WORKER16-PT | 16 | 3.75 | 181,017 | 3.75 | 182,827 | 3.75 | 182,827 |
| PKS COMM SERVS MGR-18 | 18 | 1.00 | 79,697 | 1.00 | 80,493 | 1.00 | 80,493 |
| PKS EQUIP MECH 1-16 | 16 | 2.00 | 136,399 | 2.00 | 137,762 | 2.00 | 137,762 |
| PKS EQUIP MECH 2-16 | 16 | 1.00 | 76,233 | 1.00 | 76,995 | 1.00 | 76,995 |
| PKS FAC/MAINT SUPV-18 | 18 | 1.00 | 83,658 | 1.00 | 84,494 | 1.00 | 84,494 |
| PKS GEN SUPV-18 | 18 | 3.00 | 243,834 | 3.00 | 246,271 | 3.00 | 246,271 |
| PKS MAINT MECHANIC-16 | 16 | 4.00 | 290,148 | 4.00 | 293,048 | 4.00 | 293,048 |
| PKS MAINT WKR-16 | 16 | 40.00 | 2,376,580 | 40.00 | 2,400,330 | 40.00 | 2,400,330 |
| PKS OPER MGR-18 | 18 | 1.00 | 100,638 | 1.00 | 101,644 | 1.00 | 101,644 |

Parks Division

Function: Public Works

Position Summary

| Classification | CG | 2020 Adopted Budget | | 2021 Budget | | | |
|-----------------------------|----|---------------------|------------------|---------------|------------------|---------------|------------------|
| | | Adopted | | Request | | Executive | |
| | | FTEs | Amount | FTEs | Amount | FTEs | Amount |
| PKS OPR LDWKR-16 | 16 | 3.00 | 205,714 | 3.00 | 207,770 | 3.00 | 207,770 |
| PKS PLAN/DEV MGR-18 | 18 | 1.00 | 105,477 | 1.00 | 106,531 | 1.00 | 106,531 |
| PKS RANGER LDWKR-16 | 16 | 1.00 | 63,614 | 1.00 | 64,251 | 1.00 | 64,251 |
| PKS RANGER-16 | 16 | 2.60 | 126,834 | 2.60 | 128,100 | 2.60 | 128,100 |
| PLAYGROUND TECH-16 | 16 | 1.00 | 66,093 | 1.00 | 66,753 | 1.00 | 66,753 |
| PLUMBER-71 | 71 | 1.00 | 78,640 | 1.00 | 79,426 | 1.00 | 79,426 |
| PROGRAM ASST 1-20 | 20 | 1.00 | 58,691 | 1.00 | 59,277 | 1.00 | 59,277 |
| PROGRAM ASST 1-20 PT | 20 | 1.60 | 79,846 | 1.60 | 80,643 | 1.60 | 96,390 |
| PROGRAM ASST 2-20 | 20 | 2.00 | 125,763 | 2.00 | 127,020 | 2.00 | 127,020 |
| PUB WKS FORE-18 | 18 | 1.00 | 74,758 | 1.00 | 75,505 | 1.00 | 75,505 |
| PUB WKS LEADWKR-16 | 16 | 4.00 | 264,497 | 4.00 | 267,139 | 4.00 | 267,139 |
| PUBLIC INFORMATION OFF 2-18 | 18 | 1.00 | 86,168 | 1.00 | 87,029 | 1.00 | 87,029 |
| RECR SERVS COORD-18 | 18 | 2.00 | 165,770 | 2.00 | 167,426 | 2.00 | 167,426 |
| STS USE STAFF TEAM COORD-18 | 18 | 1.00 | 74,548 | 1.00 | 75,293 | 1.00 | 75,293 |
| SURVEYOR 2-18 | 18 | 1.00 | 84,479 | 1.00 | 85,323 | 1.00 | 85,323 |
| WARNER PK FACILTY MGR-18 | 18 | 1.00 | 72,903 | 1.00 | 73,632 | 1.00 | 73,632 |
| WELDER-16 | 16 | 1.00 | 74,024 | 1.00 | 74,764 | 1.00 | 74,764 |
| TOTAL | | 139.55 | 9,311,497 | 137.55 | 9,292,089 | 137.55 | 9,307,836 |

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.