



BID FORM C: VENDOR PROFILE

Note: This form must be returned with your proposal response.

1. Proposing Company Name: _____

FEIN _____ SSN _____

Name _____ Title _____

Tel _____ Toll Free Tel _____

Fax _____ Email _____

Address _____ City _____ State _____ ZIP+4 _____

2. Affirmative Action Contact- The successful Contractor, who employs more than 15 employees and whose aggregate annual business with the City for the calendar year, in which the contract takes effect, is more than twenty-five thousand dollars (\$25,000), will be required to comply with the City of Madison Affirmative Action Ordinance, Section 3.58(8) within thirty (30) days of award of contract.

Name _____ Title _____

Tel _____ Toll Free Tel _____

Fax _____ Email _____

Address _____ City _____ State _____ ZIP+4 _____

3. Mailing address where City purchase orders/contracts are to be mailed and person the Department can contact concerning orders and billing.

Name _____ Title _____

Tel _____ Toll Free Tel _____

Fax _____ Email _____

Address _____ City _____ State _____ ZIP+4 _____

4. Local Preference Status

The City of Madison has adopted a local preference purchasing policy granting a 5 percent Request for Proposal scoring preference to local based suppliers. Only suppliers registered prior to the Proposal's due date will receive the preference. To facilitate the identification of local suppliers, the City has provided an on-line website as an opportunity for suppliers to voluntarily identify themselves as local, and to assist City staff with their buying decisions. Proposers seeking to obtain local preference are required to register on the City of Madison online registration website. Additional information is available at:

<http://www.cityofmadison.com/business/localPurchasing/index.cfm>

Please indicate Local Preference Status below:

_____ Proposer is a registered local vendor
(mark ONLY if currently registered on the City website)

_____ Proposer intends to register as a local vendor