

**EQUAL OPPORTUNITIES COMMISSION  
CITY OF MADISON  
210 MARTIN LUTHER KING, JR. BOULEVARD  
MADISON, WISCONSIN**

Amber Duddy  
2006 Melrose Street  
Madison, Wisconsin 53704

Complainant

v.

Community Action Coalition for South Central Wisconsin, Inc.  
4101 East Towne Boulevard  
Madison, Wisconsin 53704

Respondent

**NOTICE OF PRE-HEARING  
CONFERENCE**

**MEOD CASE NO. 2024-0047**

Notice is hereby given that, pursuant to MEOC Rule 9.11, a Pre-Hearing Conference shall be held on July 1, 2025, at 1:00 p.m. This Pre-Hearing Conference will be conducted in the form of a Zoom meeting. The link or telephone number for participating via Zoom are included with this Notice. If you have any problems or concerns about participating in this manner, please contact the Department of Civil Rights offices at (608) 266-4910. Please be aware that your call may be sent to an answering machine but understand that your call will be received and sent to the appropriate individual for response.

1. Each party must appear in person or by a representative who shall have settlement authority.
2. The parties shall set forth their positions and define the issues involved in the hearing.
3. All pre-hearing matters, including discovery, the filing of motions and the filing and exchange of witness lists, will be scheduled at this pre-hearing conference.
4. A tentative hearing date will be set.

The Department of Civil Rights is a public body subject to the provisions of the Wisconsin Public Records Laws, Wis. Stats. §§19.31 through 19.37. In order to reduce the opportunity for theft of personally identifying information, it is recommended that parties redact or remove sensitive and personally identifying information such as Driver's License Numbers, Social Security

Numbers and credit references from any submissions to the Department. Should the need arise, it will be the responsibility of the redacting party to provide the redacted or removed information if the Department of Civil Rights requires access to such information.

**FAILURE TO APPEAR AT THE PRE-HEARING CONFERENCE MAY RESULT IN THE ENTRY OF AN ORDER DISPOSING OF THIS CASE BY DEFAULT.**

Signed and dated this 24<sup>th</sup> day of June 2025.

EQUAL OPPORTUNITIES COMMISSION

A handwritten signature in black ink, appearing to read "Clifford E. Blackwell, III", with a stylized flourish at the end.

Clifford E. Blackwell, III  
Hearing Examiner

Department of Civil Rights is inviting you to a scheduled Zoom meeting.

Topic: Pre-Hearing Conference  
MEOD Case No. 2024-0047  
Amber Duddy v Community Action Coalition for South Central Wisconsin, Inc.

Time: July 1, 2025, 1:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://cityofmadison.zoom.us/j/81070320901?pwd=SbntVLYPOwufbWFnLJUjmkw00dQ9pF.1>

Meeting ID: 810 7032 0901

Passcode: 583877

One tap mobile

+13126266799,,81070320901# US (Chicago)

8339284610,,81070320901# US Toll-free

Dial by your location

+1 312 626 6799 US (Chicago)

833 928 4610 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

833 928 4608 US Toll-free

833 928 4609 US Toll-free

Meeting ID: 810 7032 0901

Find your local number: <https://cityofmadison.zoom.us/j/kdPnVkQaTa>